

FINAL IMPORTANT REMINDERS

1. You must submit your complete application in eGrants no later than 4:30 on Monday, May 4, 2015. If you experience technical difficulties with eGrants, please contact their Help Desk immediately and get a ticket number. The Help Desk is open 8 am – 6 pm Central Monday-Thursday, and is not open on Fridays. Phone: 800-942-2677 and Web: <https://questions.nationalservice.gov/app/ask>
2. Serve Wisconsin must receive **all** of your additional documents in a sealed envelope in our office no later than 4:30 on Monday, May 4, 2015. It doesn't count if it was received by our mail room, by the front desk, or is lost in transit, so make sure that you get these to us on time. You may drop off your documents to us personally between the hours of 7:00 am – 4:30 pm. Use the checklist on page 14 of the application instructions; this will help ensure you don't miss anything! Staff will notify you via e-mail as soon as your document packet is received.
3. Your proposal cannot exceed 15 pages, which includes the SF-424 Facesheet. Please print your application to ensure that it does not exceed this page limit—we will not review any pages over the limit.
4. Your Logic Model may not exceed 3 pages as it prints from eGrants. Please print your logic model to ensure that it does not exceed this page limit—we will not review any pages over the limit.

2015-2016 WNCSSB AmeriCorps*State Formula RFP Questions and Answers

1. Why are the points values doubled between the RFP and Appendix A: Peer Review Form?

The points that are shown on the Peer Review form are half of what is listed in the RFP because the state-level peer reviewers do not assess your organizational capacity, cost effectiveness, or your budget. Therefore, to get a total of 100 points, we multiply the values of the program design scores by 2.

2. Are AmeriCorps members required to leverage additional volunteers?

All AmeriCorps programs must recruit and/or manage volunteers and track the number of hours that they serve. They can recruit/manage episodic volunteers for a service project (as an example) and/or longer-term volunteers to help with program delivery. Serve Wisconsin prefers the latter.

3. Are there any regional or statewide AmeriCorps events hosted by Serve Wisconsin?

Serve Wisconsin tries to provide a statewide event for members each year, but this is subject to our funding allocations. The applicant should look for ways to connect members and give them a positive experience with orientation and training, member events, additional training, team-building activities, and by encouraging them to connect with each other.

4. Is the primary place where the Performance Measures and related outcomes appear in the logic model and the PM Section?

Yes, your performance measures will appear in both the PM section and the Logic Model. You will also be explaining your program model in the program design narrative, which will include elements of your outputs, outcomes, and how you will measure these.

5. What are the font size/type and margin sizes in eGrants?

eGrants has a unique page size, but this is the closest approximation to help match your page length in a word processing document to eGrants:

Font: Georgia, 11 pt

Line Spacing: 1.62

Margins: 0.63" Left, 0.47" Right, 0.5" Top and Bottom

As a reminder, it is your responsibility to download or print your application in eGrants prior to submitting it to ensure that you have not gone over the page limit.