

## **Serve Wisconsin – Program Evaluation and Development Committee Meeting**

Meeting Minutes

**Thursday, May 28, 2015**

Committee Chairman Tony Hallman called the meeting to order at 10:12 a.m., May 28, 2015, at The Lowell Center, 610 Langdon Street, Madison, WI.

### Committee Members Present

Tony Hallman, Committee Chair; Michael Hinman; Paula Horning; Jane Moore

### Other Board Members Present

Kate Jaeger

### Committee Members Not Present – Excused Absence

Lisa Delmore, Scott Fromader, Kathy Groat, Amy McDowell

### Staff Present

Tom Devine, Jessica Kessler, Amy Porter, Casey Sweeney, Steven Yule

### Program Representation

Easter Seals Wisconsin, Marshfield Clinic Research Foundation, Mount Mary University, North Central Community Action Program, United Way of Dane County – Schools of Hope, WI Dept. of Agriculture, Trade & Consumer Protection, WI Dept. of Public Instruction

### **Introductions**

Board members and staff introduced themselves.

### **Approval of December 18, 2014 Meeting Minutes**

Paula Horning made a motion to approve the December 18, 2014 meeting minutes. Seconded by Michael Hinman. Motion passed unanimously.

### **Additional RFP for New Formula Funding Programs & 2015-2016 Formula Funding Recommendations**

Staff provided information regarding the results of the Competitive funding process and the additional Formula funding RFP. Since CNCS had placed an embargo on release of information about results of the Competitive funding process, only Committee members and staff were provided a copy of a document listing the results of the process and all were advised that the information could not be shared publicly. Only one application was received in response to the additional Formula RFP; the application was for a new Play and Read project from WI Dept. of Public Instruction; WI Dept. of Public Instruction representatives gave a presentation about their application.

Staff presented the staff recommendations for Formula funding, including information pertaining to the withdrawal of Marshfield Clinic Research Foundation's Coalition application.

### Boys & Girls Clubs of Barron County – Recommendation

Paula Horning made a motion to recommend to the full Board that Boys & Girls Clubs of Barron County be funded for \$205,950 and 15 MSY. Seconded by Jane Moore. Motion passed unanimously.

### Marshfield Clinic - Volunteer Wisconsin Program - Recommendation

Jane Moore made a motion to recommend to the full Board that Marshfield Clinic - Volunteer Wisconsin be funded for \$617,850 and 45 MSY. Seconded by Paula Horning. Motion passed unanimously.

### Third-Year Competitive Continuation Programs - Recommendations

For the reasons specified in the staff recommendation document, it was recommended that applications for Easter Seals Wisconsin, United Way of Dane County - Schools of Hope, Western Dairyland Fresh Start, and WI Dept. of Agriculture, Trade & Consumer Protection be rejected from Competitive funding and moved to the Formula funding process.

Michael Hinman made a motion to recommend to the full Board that Easter Seals Wisconsin, United Way of Dane County - Schools of Hope, Western Dairyland Fresh Start, and WI Dept. of Agriculture, Trade & Consumer Protection be funded at the Recommended Funding and # of MSY noted in the table on Page 3 of the staff recommendation document, with the Recommended Funding amount for Easter Seals Wisconsin revised to \$265,640. Seconded by Jane Moore. Motion passed unanimously.

### **Unexpended Formula Funds**

Staff reviewed the staff recommendation for funding two programs with unexpended Formula funds, including an explanation of the source of the funds and that the Recommended Funding amounts for the two programs includes funds for each program's operating costs grant plus funds to cover the costs of the AmeriCorps members' education awards.

Jane Moore made a motion to recommend to the full Board that Mount Mary University and North Central Community Action Program be funded at the Recommended Funding and Recommended # of MSY noted in the table on Page 4 of the staff recommendation document. Seconded by Paula Horning. Motion passed unanimously.

### **AmeriCorps Planning Grants**

Staff provided information regarding the AmeriCorps planning grant application process that was conducted with approval of the Board's Executive Committee; two complete applications were received in response to the Request for Proposals (RFP) and were being reviewed by staff.

Staff requested permission to be allowed the option, at staff discretion, to offer planning grants in the Board's annual AmeriCorps RFP.

Paula Horning made a motion to recommend to the full Board that staff be allowed the option to offer AmeriCorps planning grants in the annual RFP, at staff discretion. Seconded by Jane Moore. Motion passed.

### **Adjourn**

Jane Moore made a motion to adjourn the meeting. Seconded by Michael Hinman. Motion passed unanimously. Meeting adjourned at 12:05 p.m.